

# **Town of San Anselmo**

*525 San Anselmo Avenue  
San Anselmo, CA 94960*



## **Minutes**

**Tuesday, January 11, 2022**

**7:00 PM**

**Town Council Chambers (Via Zoom During COVID)**

**Town Council**

1. 6:30 PM: Interview applicants for Arts Commission and Parks and Recreation Commission.

**Attachments:**     [Staff Report](#)  
                              [Board & Commission Status Report](#)  
                              [Applications](#)

### **Call to Order**

Council Member Colbert led the pledge of allegiance.

**PRESENT:**             Brian Colbert, Mayor Alexis Fineman, Eileen Burke, and Ford Greene

**ABSENT:**             Vice Mayor Steve Burdo

### **Open time for public expression.**

Jennifer Dardis, citizen, discussed the proposed changes to existing antennas in her neighborhood and hoped that some of the neighborhood wishes would have some bearing on the final design.

Abby, citizen, thanked the Council for passing the leaf blower ordinance. She encouraged more robust enforcement in the first six months.

### **Council requests for future agenda items.**

Council Member Colbert gave kudos to the staff of Marin Transit who was responsive to providing bus service to students in Marin City. Colbert stated the County is looking for chances to buy real property for public transit. The Transportation Authority of Marin will be going out to bid for the Marin Sonoma narrows project which is projected to be completed in 2024. Colbert spoke of congestion management model that TAM is willing to support the Town with during the update to the housing element. Colbert mentioned the Economic Development Committee spoke of vacancies in the downtown businesses and a new business license program.

Council Member Greene stated he did not like the new agenda management system that the Town procured. Council Member Colbert thanked staff for their work on the agenda management system. Greene felt no one was using the parklets on the avenue and the Council should do something about it.

Mayor Fineman stated she heard a lot about leaf blowers and everything has been positive. Fineman stated she wanted to bring forward a discussion to decarbonize the transportation sector. There was Council consensus to bring back a discussion at a future meeting.

### **Consent Agenda:**

2. Approve minutes for the December 14, 2021 Town Council meeting.

**Attachments:**     [Staff Report](#)  
                              [December 14 2021 Town Council Minutes](#)

3. Report of Warrants Issued, December 2021

**Attachments:**     [Staff Report](#)  
                              [Attachment 1 - Check Report - December 2021](#)

4. Approve announcing and publicizing impending expiration of terms for Board and Commission seats.

**Attachments:**     [Staff Report](#)  
                              [2022 Board & Commission Term Expirations](#)

5. Consider Adoption of Resolution to Allow for Virtual Town Council, Board and Commission Meetings in Compliance with AB 361.

**Attachments:**     [Staff Report](#)  
                              [Resolution](#)

6. Resolution in Support of Bay Adapt: Regional Strategy for a Rising Bay

**Attachments:**     [Staff Report](#)  
                              [Attachment 1 Bay Adapt Resolution](#)  
                              [Attachment 2 Bay Adapt Platform](#)

7. Special Event Application - Teen Library Council's Bake Sale

**Attachments:**     [Staff Report](#)  
                              [Community Event App 2022 - Teen Library Council](#)

8. San Anselmo Arts Commission's Utility Box Art Project-Phase 3

**Attachments:**     [Staff Report](#)  
                              [Phase 3 Paint Box Prospectus/Map](#)

M/s, Eileen Burke, Ford Greene, to approve the items in Consent Agenda.

**AYE:**                     Colbert, Mayor Fineman, Burke, and Greene

**NO:**                     None

**ABSENT:**             Vice Mayor Burdo

**Council Items:**

9. Appoint two applicants to the Arts Commission.

**Attachments:**     [Staff Report](#)  
                              [Board & Commission Status Report](#)  
                              [Applications](#)

Town Clerk Kacmar presented the staff report.

M/s, Ford Greene, Eileen Burke, to appoint three applicants to the Arts Commission and temporarily expand the commission by one seat.

**AYE:** Colbert, Mayor Fineman, Burke, and Greene

**NO:** None

**ABSENT:** Vice Mayor Burdo

10. Consider Potential Next Steps for Renewal of Measure D Transactions and Use Tax

**Attachments:** [Staff Report](#)  
[2012-23 Financial Advisory Committee final report - May 2013](#)  
[Measure D Council Presentation 2022](#)  
[November 8, 2022 General Election - Important Dates](#)

Town Manager Donery and Ken Nordhoff presented the staff report.

Greene felt the discussion of funding priorities was premature because there was no feedback from the community. He felt the roads were deteriorating and attaining close to third world status. He was in favor of employing a consultant for polling and seeking feedback from the community. Burdo agreed with Greene, with respect to the roads being the main priority. Burdo was interested in ensuring the minimum standard of coverage for the fire station and putting money into the parks. Burdo wanted to move forward with a consultant for community discussions. Burke stated the basics are always infrastructure and thought a poll is the way to figure out how the residents prioritize things. Burke felt it was the Council's job to educate the residents. Burke was interested in going up to the tax cap and wanted to focus on whether there was an appetite from the residents for that. Colbert stated this will need to be a community led initiative with council support. Fineman felt there should be more specificity around some of the items such as affordable housing. Fineman was in support of a consultant for polling the community.

All of the Council volunteered to be on the committee. Greene stated that he and Burdo were coming up for re-election and felt they were the most logical choice. There was Council consensus for Fineman to perform random selection outside of meeting for choosing who would serve on the committee.

**PRESENT:** Brian Colbert, Mayor Alexis Fineman, Vice Mayor Steve Burdo, Eileen

**ABSENT:** None

11. Consider introduction of an ordinance amending Chapter 5.03 of the San Anselmo Municipal Code to update the Town's solid waste regulations in accordance with SB 1383 and consider adopt consider approving the First Amendment to the Amended and Restated Franchise Agreement between the Town of San Anselmo and Marin Sanitary Service

**Attachments:**     [Staff Report](#)  
                              [Ordinance to Comply with SB 1383](#)  
                              [Redline Comparison Solid Waste Ord](#)  
                              [Resolution Approving MSS Agreement Amendment](#)

Town Manager Donery and Rose Radford from R3 Consulting presented the staff report.

Patty Garbarino from Marin Sanitary Service gave thanks and offered to help answer questions.

Town Manager Donery read the title of the ordinance after it was introduced.

M/s, Eileen Burke, Ford Greene, to introduce an ordinance amending Chapter 5.03 of the San Anselmo Municipal Code to update the Town's solid waste regulations in accordance with SB 1383 and consider adopt consider approving the First Amendment to the Amended and Restated Franchise Agreement between the Town of San Anselmo and Marin Sanitary Service

**AYE:**                   Colbert, Mayor Fineman, Vice Mayor Burdo, Burke, and Greene

**NO:**                   None

**ABSENT:**           None

12. Consider approval of proposed maximum rates collected by Marin Sanitary Service for solid waste, recycling and organic waste services.

**Attachments:**     [Staff Report](#)  
                              [MSS Rates Staff Report from December 14, 2021](#)  
                              [Resolution Approving MSS Rates for 2022](#)  
                              [2022 MSS Rate Application](#)  
                              [2022 MSS Rate Review Report](#)  
                              [Memo from R3 providing background and analysis of the MSS PPP forgiveness](#)

Town Manager Donery presented the staff report.

Greene stated he was concerned before by the lack of detail in the report for the loan forgiveness. Greene stated Garth from R3 consulting helped him understand the PPP loan. Burke thanked staff for following up.

M/s, Ford Greene, Steve Burdo, to approve proposed maximum rates collected by Marin Sanitary Service for solid waste, recycling and organic waste services.

**AYE:**                   Colbert, Mayor Fineman, Vice Mayor Burdo, Burke, and Greene

**NO:** None

**ABSENT:** None

- 13.** 75 Jones Street, APN 007-283-12, Appeal of Planning Commission decision to approve amendment to Specific Planned Development at 75 Jones for conversion of a preschool into single family residence and a second story addition.

**Attachments:** [Staff Report](#)  
[Attachment 1 Appeal](#)  
[Attachment 2 Draft Planning Commission Minutes](#)  
[Attachment 3 November 15 2020 Staff Report](#)  
[Attachment 4 February 3 2020 Staff Report](#)  
[Attachment 5 Correspondence to Council](#)  
[Attachment 6 Standard Conditions of Approval](#)  
[Attachment 7 Approved Plans](#)  
[Attachment 8 Applicant Response to Appeal Letter](#)  
[Additional Public Comment](#)

Planning Director Semonian presented the staff report.

Elizabeth Brekhus and her clients, the appellants, made comments. The applicants and Luke Clark Tyler (architect) made comments.

Susan Lund, Kurt Hawks, Kris Nelson, Annelise Bauer, Caroline Dowd, Peter Gilbert, Trista Macaulay, and Sirr Less spoke in support of the project

Abby Cunningham and James Irmiger spoke against the project.

Brekhus made a rebuttal for the appellants.

Todd Williams and the applicants made a rebuttal.

Burdo, Colbert and Fineman would vote to deny the appeal.

Greene and Burke would vote to uphold the appeal.

M/s, Brian Colbert, Steve Burdo, to deny appeal of Planning Commission decision to approve amendment to Specific Planned Development at 75 Jones for conversion of a preschool into single family residence and a second story addition.

**AYE:** Colbert, Mayor Fineman, and Vice Mayor Burdo

**NO:** Burke, and Greene

**ABSENT:**

None

**Adjourn**