



Town of San Anselmo

525 San Anselmo Avenue
San Anselmo, CA 94960

Staff Report

TO: Town Council

5/24/2022

Item #: 3.9.

FROM:

David P. Donery, Town Manager

SUBJECT:

Consider renewal of Central Marin Police Authority Lease

RECOMMENDATION

Staff recommends that the Town Council approve the lease agreement between the Central Marin Police Authority and the Town for the first floor of Town Hall for the period July 1, 2021 through June 30, 2026.

BACKGROUND

The police agencies of San Anselmo and Twin Cities Police Authority consolidated in January of 2013 becoming the Central Marin Police Authority (CMPA), which serves the towns of Corte Madera and San Anselmo and the city of Larkspur. The San Anselmo police station, located on the first floor of the Town Hall building, continues to be utilized as a police station for CMPA. The current agreement, which was approved in 2016, expired in June of 2021. Staff became aware that the lease had expired recently and recommends applying the start date of the new lease retroactively to July 1, 2021.

DISCUSSION

In order to continue the lease agreement that is in place, staff has updated the agreement, which consists of commercial lease between San Anselmo and CMPA for use of the first floor for \$1 per year. The Town remains responsible for the building structure, while CMPA is responsible for items in use that are specific to police operations.

This agreement requires the Town Council to authorize the Town Manager to execute the lease.

FISCAL IMPACT

There is no fiscal impact related to the execution of this agreement.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Authorizing the Town Manager to execute a commercial lease agreement with the Central Marin Police Authority is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the

environment. (Cal. Pub. Res. Code § 21065).

CONCLUSION

Staff recommends approval of the attached lease agreement formalizing the use of space in the San Anselmo police station.

Attachments 1 - Commercial Lease Agreement (SA and CMPA)