

Town of San Anselmo

*525 San Anselmo Avenue
San Anselmo, CA 94960*



Minutes

Tuesday, May 10, 2022

7:00 PM

Town Council Chambers (via Zoom)

Town Council

1. 6:00 PM Announce adjournment to closed session:

Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation (Cal. Gov. Code § 54956.9(d)(4))

Public Employee Appointment - Title: Planning Director (Cal. Gov. Code § 54957)

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Mayor Fineman announced no reportable action in closed session.

PRESENT: Mayor Alexis Fineman, Vice Mayor Steve Burdo, Eileen Burke, Ford Greene, and Brian Colbert

ABSENT: None

Open time for public expression.

Abby, Rene Voss, and Victoria Shaw spoke of concerns of tree trimming being conducted around Town.

Geoffrey Hendrey, resident, spoke of a project at 3 Loma Robles.

Council requests for future agenda items.

Council Member Colbert spoke of the walk and roll to school event. At the San Anselmo Economic Development Committee meeting they talked about potential frameworks for membership and possibly changing the time to make it more appealing to new members. Colbert went to the May Day event at Robson and attended a Marin Transit ribbon cutting for a brand new facility. Colbert also mentioned a new OBAG grant program with an emphasis on disadvantaged communities and multimodal transit. Colbert mentioned that a PG&E representative spoke at the last Marin County Council of Mayors and Council Members about tree cutting who mentioned that if a property owner does not want a tree cut it would not be allowed. Colbert did feel there was a disconnect with some contractors and PG&E.

Vice Mayor Burdo stated the Racial Equity Committee was putting together the pieces for the future of the committee and thanked staff for their work on that committee. Burdo attended the Robson Day of Play, Night of the poets and Skate Fest. Burdo thanked staff for the events and Lisa Graham for heading the Skate Fest event.

Council Member Burke attended the Flood Committee meeting where they spoke of a storm drain master plan and SAFFR project. Burke also introduced an intern, Ella Acker, who would be working with the Town in the coming months.

Council Member Greene asked to have a discussion around the Tree ordinance. There was Council majority to have a discussion. Colbert wanted a PG&E representative present for the tree ordinance discussion.

Mayor Fineman attended the Bicycle and Pedestrian Advisory Committee meeting. Fineman also mentioned that Pride Month was next month and wanted to bring forward the proclamation to raise the flag. Fineman spoke of including sunset language in the Measure D renewal. Fineman asked to agendaize a discussion to suspend Rosenberg's rules of order with regard to sunset language for Measure D. The request died for lack of interest.

2. Consent Agenda:

M/s, Brian Colbert, Ford Greene, to adopt the consent agenda.

AYE: Mayor Fineman, Vice Mayor Burdo, Burke, Greene, and Colbert

NO: None

ABSENT: None

2.1. April 26, 2022 Town Council Minutes.

Attachments: [April 26, 2022 Minutes](#)

2.2. Report of Warrants Issued, April 2022

Attachments: [Staff Report](#)
[Warrant Report April 2022](#)

2.3. Consider Adoption of Resolution to Allow for Virtual Town Council Meetings in Compliance with AB 361.

Attachments: [Staff Report](#)
[Resolution](#)

2.4. Adoption of Ordinance updating Town's Purchasing Policy

Attachments: [Staff Report](#)
[Purchasing Policy Ordinance](#)

2.5. Senate Bill 1 (SB1) Gas Tax Funding Project List

Attachments: [Staff Report](#)
[Resolution 22-23 Budget Amendment draft.pdf](#)

2.6. Approval of Resolution Setting a Statement of Investment Policy for Fiscal Year 2022-2023

Attachments: [Staff Report](#)
[Attachment 1 - 2022-2023 investment policy resolution](#)
[Attachment 2 - 2022-2023 Statement of Investment Policy](#)

2.7. Town of San Anselmo 2022-2023 Tax Rates for Municipal Services Tax, Pension Override Tax, Measure G Debt Service Tax, Special Library Services Tax, and Ross Valley

Paramedic Tax

Attachments: [Staff Report](#)
[Attachment 1 - 2022-2023 Municipal Services Tax Resolution](#)
[Attachment 2 - 2022-2023 Pension Override Resolution](#)
[Attachment 3 - 2022-2023 measure g resolution](#)
[Attachment 4 - 2022-2023 Library tax Resolution](#)
[Attachment 5 - 2022-2023 rvpa resolution](#)

2.8 Accept School Bike Spine project

Attachments: [Staff Report](#)
[Notice of Completion - Bike Spine.pdf](#)

2.9 Review the report from a Marin Municipal Water District representative.

Attachments: [Staff Report](#)
[Attachment 1](#)

Council Items:

3. Consultant Agreement for Housing and Safety Elements of the San Anselmo General Plan

Attachments: [Staff Report](#)
[Attachment 1 - Houseal Lavigne Housing.Safety Element Professional Services Agreement](#)
[Exhibit A to Attachment 1 - Houseal Lavigne - San Anselmo CA Housing Element and Public Safety Element Proposal](#)
[Attachment 2 - January 25, 2022 Housing Element Staff Report](#)

Town Manager Donery presented the staff report.

Greene asked if the planning director position was not vacant, would the town be in the position of paying so much for an outside consultant. Donery stated the prior Planning Director had a number of consultants on board to help. Greene wanted to know if the entire job needed to be outsourced to a consultant. Donery stated this year is particularly challenging due to the Regional Housing Numbers which is requiring 833 housing units. Donery added that there are no towns in the county that are doing this without a consultant.

Fineman asked consultant about the community stakeholder meetings and environmental impact requirements. Kain stated there is a possibility of CEQA clearance requirements, but won't know that for sure until we identify the opportunity sites and see what type of zoning may occur. As far as community engagement, they would work with staff on identifying the stakeholders and looking at developers that are heavily invested in the community, advocacy groups, and community members.

Greene wanted to know if the group had any experience working in Marin. Kain stated it would be the first Marin County engagement for the firm.

Rene Voss, from the Open Space Committee, wanted the consultant to attend one of their meetings about the particular parcels that may be on the margins of open space.

Geoffrey Hendrey wanted to know the process for connecting with this process. Donery stated subscribe to the weekly newsletter.

Colbert and Burdo were in support of moving forward. Greene and Burke had concerns moving forward and preferred waiting for a new planning director. Greene asked what the consequences of a late housing element would be. Kain stated the state can withhold grant funding. Fineman was not comfortable punting until a new director was in place.

M/s, Steve Burdo, Brian Colbert, to approve the Consultant Agreement for Housing and Safety Elements of the San Anselmo General Plan

AYE: Mayor Fineman, Vice Mayor Burdo, and Colbert

NO: Burke, and Greene

ABSENT: None

4. Emergency Sinkhole Response at Center Boulevard Bridge

Attachments: [Staff Report](#)

Public Works Director Condry presented the staff report. Council thanked staff.

5. Water Conservation Efforts Town Wide and Memorial Park Field Renovation Project

Attachments: [Staff Report](#)
[Attachment 1 1.pdf](#)
[Attachment 2 TEC report.pdf](#)
[Attachment 3 Field w wells etc..pdf](#)
[Attachment 4 Memorial Park Field H2O REDUC 03-28-22.irf \(002\).pdf](#)
[Attachment 5 San Anselmo Field StormTech Drawings 2022-0330.pdf](#)
[Public Comment](#)
[Further Public Comment](#)
[Further Public Comment](#)
[Further Public Comment](#)

Public Works Director Condry made the presentation. Aaron mentioned that the real

value was artificial turf or 100,000 gallons of water storage. Aaron mentioned that in the summer months the grass needs 100,000 gallons of water a week. Council discussed the potential of transporting recycled water from Las Galinas and using grey water from the apartment complex nearby and the restrooms.

Doug Kelly, Nancy Okata and Bridget Clark did not want artificial turf.

Warren Karlenzig, resident was in favor of using storm water from the parking lot.

Pat Johnstone was in favor of moving forward to update the park and was in support of option 1.

Michael Cerio and Rod Kerr were in support for either option 1, or option 2 and liked the idea of a natural grass turf versus an artificial turf.

Stephen Pringle spoke in support of artificial turf.

Lisa Graham and Ryan Lafrenz spoke in support of the project.

Cat Austin spoke in support of option 2 or option 3.

Burke supports option 3 without turf and felt the Town should hold off on the 100,000 gallon storage tank because she preferred it be placed under the tennis courts. Colbert, Burdo and Greene were interested in option 1. Greene did not want artificial turf and also supported the request of MMWD for viability of importing water from Los Galinas. Burdo wanted to make a plan for the 100,000 gallon or 20,000 gallon tanks and phase them in.

Fineman was attracted to the 100,000 gallon tank option and the large storm water and gray water collection systems placed under the fields.

Greene proposed option 1, minus the 8,000 gallon tank and adding instead the 100,000 gallon below ground storage.

There was Council support for this option and Fineman added that she would like a tank under the field.

M/s, Steve Burdo, Ford Greene, to approve option 1 with outlined potential modifications for Water Conservation Efforts Town Wide and Memorial Park Field Renovation Project

AYE: Vice Mayor Burdo, Burke, Greene, and Colbert

NO: Mayor Fineman

ABSENT: None

6. Town Council Committee Assignment Discussion

Attachments: [Staff Report](#)
 [Attachment 1 - Committee Assignments - Councilmember Burke](#)
 [Submission](#)

M/s, Ford Greene, Eileen Burke, to continue Town Council Committee Assignment Discussion

AYE: Mayor Fineman, Vice Mayor Burdo, Burke, Greene, and Colbert

NO: None

ABSENT: None

Adjourn