

# **Town of San Anselmo**

*525 San Anselmo Avenue  
San Anselmo, CA 94960*



## **Minutes**

**Tuesday, April 26, 2022**

**7:00 PM**

**Town Council Chambers (Via Zoom during COVID)**

**Town Council**

1. 6:40 pm Interviews with applicants to the Climate Action Committee.

**Attachments:**     [Staff Report](#)  
                                  [Attachment 1 - Board and Commission Status Report](#)  
                                  [Attachment 2 - Christiana Conser](#)  
                                  [Attachment 3 - Judith O'Rourke](#)

Rollcall

**PRESENT:** Mayor Alexis Fineman, Vice Mayor Steve Burdo, Eileen Burke, Ford Greene, and Brian Colbert  
**ABSENT:** None

**Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.**

Council Member Burke led the pledge of allegiance.

Mayor Fineman announced Item 6 and 8 would be continued to a future meeting.

**Open time for public expression.**

Karen Licavoli, Sarah Sweet, Kate Curnow, Pamela O, Marybeth Reis, Barbara Bogard, Melissa Gayle and Shane, Kyle Amsler, Josh Sullivan, Diane Harrington, Pat Johnstone, Donna Nicoletti, Kurt Reese, Michael Rawlins, Jinesse Reynolds spoke in support of Council taking up a policy regarding rent control.

Wendy Nuessle, Marin Commission on Aging representative spoke of their meetings.

Kevin MacLeod and Jackson Dobronyi, SEIU employees, asked Council to support employees in negotiations.

Jordan Weill asked Council to consider having a pocket park in the Hilldale Avenue neighborhood.

Ben de Andrade, Ella Broome, Meg Heimbrodt, Kira Trotter, Kvothe Sanchez urged Council to take up a policy requiring businesses use the MCE Deep Green program. Nicole Murphy, Andre Giraldi, and Tasha Shafer spoke in support of microgrids for the Town.

Guy Meyer announced that there was a Friends of Creek Park group formed to beautify the park.

**Council requests for future agenda items.**

Mayor Fineman requested a rent control item based on the Fairfax approach be agendized for a future meeting. There was a Council majority for moving forward after a staff report was published from Fairfax. Colbert and Burke did not support taking up the item.

Council member Burke, Burdo and Greene attended the parklet webinar. Burke asked for a future agenda item around the Hilldale pocket park. There was Council consensus to bring the item forward at a future meeting.

Burke, Fineman and Burdo attended the egg hunt and Burke mentioned the playground survey. Council thanked staff for their work.

Council member Greene and Vice Mayor Burdo spoke of the Ross Valley Fire Board meeting and mentioned the County of Marin was not going to renew their contract to manage the Ross Valley Fire Stations. Burdo mentioned that the Board would be issuing a request for proposal.

Greene gave a Flood Zone 9 update and stated that there would be no flood remediation for San Anselmo and wanted an agenda item that discussed options available to the Town. There was Council consensus to move forward with that item on a future agenda.

Council Member Colbert attended a MCCMC Economic Recovery Group meeting and Ross Valley Bus JEPa meeting. Colbert invited everyone to participate in the walk and roll to school event and also the San Anselmo Public Library Night of the Poet's event.

Colbert and Fineman attended a Safe Routes to School meeting which discussed the Butterfield corridor. Council thanked staff for bike and pedestrian safety initiatives.

Burdo attended a Marin Wildfire Prevention Authority (MWPA) meeting and the authority adjusted the tax rate based on the consumer price index.

Mayor Fineman mentioned that the County Board of Supervisors adopted a single use plastic foodware takeout ordinance which was modeled on a San Anselmo ordinance. The County will be taking on enforcement of the ordinance.

## **2. Consent Agenda:**

Council Member Greene pulled Item 2.1 and Mayor Fineman pulled Item 2.9.

With regard to Item 2.1, Greene wanted the minutes to reflect that Benedetto Cico, on behalf of the Chamber of Commerce, advocated for a later closing time and Greene believed Cico supported at 5:30 pm soft close of the street and a hard closing at 6 pm and this impression was a determining factor for Greene's vote on that item.

With regard to Item 2.9, one of the applicants did not attend their interview and the Council could only appoint Judith O'Rourke to the Climate Action Committee.

M/s, Brian Colbert, Eileen Burke, to approve the consent agenda, with the amendments to Items 2.1 and 2.9.

**AYE:** Mayor Fineman, Vice Mayor Burdo, Burke, Greene, and Colbert

**NO:** None

**ABSENT:** None

- 2.1. April 12, 2022 Town Council Minutes

**Attachments:** [April 12, 2022 Minutes](#)

- 2.2. Quarterly Treasurer's Investment Report, March 31, 2022

**Attachments:** [Staff Report](#)  
[Quarterly Investment Report, 03-22](#)

- 2.3. Revenue and Expenditure Reports, March 2022

**Attachments:** [Staff Report](#)  
[Budget Comparison Report - San Anselmo, CA Sub MAR 2022](#)  
[Budget Comparison Report - San Anselmo, CA Dept MAR 2022](#)

- 2.4. Financial Report on Recreation Fund

**Attachments:** [Staff Report](#)  
[March 2022-Attachment](#)

- 2.5. Authorize the Town Manager to enter into an Agreement with Consultant Regarding the Objective Design and Development Standards (ODDS) Project.

**Attachments:** [Staff Report](#)  
[Attachment 1 - PSA with Bob Brown ODDS](#)  
[EXHIBIT A to ATTACHMENT 1 - ODDS Proposal Scope of Work](#)

- 2.6. Special Event Application: Hope on the Rize

**Attachments:** [Staff Report](#)  
[Hope on the Rize May Event App 2022](#)

- 2.7. Chamber of Commerce's 'San Anselmo Live on the Avenue' June Extension Event Application.

**Attachments:** [Staff Report](#)  
[Chamber - On the Ave Special Event App June 2022-combined](#)

- 2.8. Accept Brookside Elementary School Sidewalk Gap Closure project

**Attachments:** [Staff Report](#)  
[Brookside Sidewalk- Notice of Completion](#)

- 2.9. Appoint applicants to the Climate Action Committee.

**Attachments:**     [Staff Report](#)  
                                  [Attachment 1 - Board and Commission Status Report](#)  
                                  [Attachment 2 - Christiana Conser](#)  
                                  [Attachment 3 - Judith O'Rourke](#)

**Council Items:**

3. Receive presentation regarding Marin Wildfire Prevention Authority projects and provide direction to staff.

Deputy Director Yeager made the presentation. Yeager stated it was an opportunity for Council to weigh in on future projects funded by the MWPA. So far, the focus has been on home hardening and evacuation routes. MWPA has also hired an emergency preparedness coordinator. Yeager announced grants that are available to residents. Yeager stated MWPA was looking for input from the community and from the Town for potential projects to consider. Yeager stated MWPA would be looking to finalize the projects in the Fall. Burdo gave ideas of evacuation management planning and continuing chipper days. Fineman was concerned about evacuation egresses in both directions and to make sure the arborists are pruning trees in a way that does not promote more dead wood.

4. Annual Crime and Traffic Report from Central Marin Police Authority.

**Attachments:**     [\(San Anselmo\) Central Marin Police Authority Year End 2021](#)

Police Chief Mike Norton and Captain Khalili made a presentation. They presented five main areas: calls for service traffic stops, reports taken, moving and parking citations and traffic collisions. Khalili forewarned Council that the California incident-based reporting system will be completely different next year. It will not mean that crimes have gone rampant. It just will mean the way crimes are reported will be drastically different. Council thanked the Police Department.

5. Climate Action Update

**Attachments:**     [Staff Report](#)

Climate Action Coordinator Youra presented the staff report. Youra stated the committee was making progress on SB 1383 implementation and electric vehicle adoption. Council thanked Youra.

6. CONTINUED TO A FUTURE MEETING: Presentation regarding Flood Zone 9.
7. Amending the Master Fee Schedule of the Town of San Anselmo

**Attachments:**     [Staff Report](#)  
                                  [Resolution Amend Fee Schedule w CPI](#)  
                                  [Fee Schedule FY22-23](#)  
                                  [Comprehensive Fee Study Report](#)

Finance Director Zuba presented the staff report. Council thanked Zuba for his work on the schedule.

M/s, Steve Burdo, Brian Colbert, to approve amending the Master Fee Schedule of the Town of San Anselmo

**AYE:** Mayor Fineman, Vice Mayor Burdo, Burke, Greene, and Colbert

**NO:** None

**ABSENT:** None

**8. CONTINUED TO MAY 10: Water Conservation Efforts Town Wide and Memorial Park Field Renovation Project**

**Attachments:** [Staff Report](#)  
[Attachment 1 1.pdf](#)  
[Attachment 2 TEC report.pdf](#)  
[Attachment 3 Field w wells etc..pdf](#)  
[Attachment 4 Memorial Park Field H2O REDUC 03-28-22.irf \(002\).pdf](#)  
[Attachment 5 San Anselmo Field StormTech Drawings 2022-0330.pdf](#)  
[Public Comment](#)  
[Further Public Comment](#)

**9. Introduction and first reading of an Ordinance to repeal and replace San Anselmo Municipal Code Chapter 2-5 "Purchasing", the Town's purchasing policy, and amend Chapter 2 "Town Manager" for consistency with purchasing policy.**

**Attachments:** [Staff Report](#)  
[Draft Ordinance](#)

Finance Director Zuba presented the staff report.

Guy Meyer, resident, stated the elected officials should be keeping an eye on the money

Burke wanted to keep on an eye on expenditures and did not like using a purchasing policy to earmark funds for a single interest, such as keeping consistency with any current or future environmental policies. Burke stated there were all kinds of competing interests.

Greene was supportive of allowing a limit of \$25,000 and wanted a reporting requirement for between \$25,000 through \$50,000 to be placed on the consent calendar so that the Council would have the opportunity of keeping track.

M/s, Eileen Burke, Ford Greene, to approve as amended an Introduction and first reading of an Ordinance to repeal and replace San Anselmo Municipal Code Chapter

2-5 "Purchasing", the Town's purchasing policy, and amend Chapter 2 "Town Manager" for consistency with purchasing policy to allow the Town Manager a limit of \$25,000. The motion failed.

**AYE:** Burke, and Greene

**NO:** Mayor Fineman, Vice Mayor Burdo, and Colbert

**ABSENT:** None

M/s, Brian Colbert, Steve Burdo, to introduce and hold first reading of an Ordinance to repeal and replace San Anselmo Municipal Code Chapter 2-5 "Purchasing", the Town's purchasing policy, and amend Chapter 2 "Town Manager" for consistency with purchasing policy.

**AYE:** Mayor Fineman, Vice Mayor Burdo, and Colbert

**NO:** Burke, and Greene

**ABSENT:** None

**10.** Emergency Sinkhole Response at Center Boulevard Bridge

**Attachments:** [Staff Report](#)

M/s, Ford Greene, Eileen Burke, to continue the discussion of Emergency Sinkhole Response at Center Boulevard Bridge to a future meeting.

**AYE:** Mayor Fineman, Vice Mayor Burdo, Burke, Greene, and Colbert

**NO:** None

**ABSENT:** None

**Adjourn**