



Town of San Anselmo

525 San Anselmo Avenue
San Anselmo, CA 94960

Staff Report

TO: Town Council

Meeting of 1/25/2022

FROM:

Carla Kacmar, Town Clerk

SUBJECT:

Review the list of Town Council committee assignments and make appointments for 2022.

RECOMMENDATION

That Council review the list of Town Council committee assignments and make appointments for 2022.

BACKGROUND

Town Councilmembers serve on a variety of committees, some of which are internal to the Town and some of which are regional. It has been the Council's practice to review the list of appointments each year and make new appointments as desired **or needed**.

DISCUSSION

The following is a list of the current assignments:

- **Association of Bay Area Governments (ABAG) General Assembly** - The ABAG General Assembly meets twice a year in Oakland. (Burdo; alternate Greene)
- **Capital Program Monitoring Committee** - Two seats. This committee meets a minimum of twice year in the evening to review the Public Works Director's recommendations for capital improvement projects, including paving and drainage, in the upcoming year and makes a recommendation to the full Council. This Committee is also charged with Measure D Sales Tax Oversight. There are seven citizen members appointed. (Burdo/Burke)
- **CDBG Upper Ross Valley** - One seat. This group is made up of representatives of the upper Ross Valley and they decide Community Development Block Grant funding for local projects. The group meets 1 or 2 times a year in the evening. (Fineman)
- **Central Marin Police Authority Council** - Two seats. The CMPA Council is responsible for the administration and oversight of the Central Marin Police Authority and it meets quarterly in the evening. (Greene/Colbert, alternate Fineman)
- **Chamber of Commerce liaison** - One seat. This person is the Town Council liaison to the Chamber and

attends their monthly meetings (usually on the third Tuesday morning), and keeps the manager and other Councilmembers informed of what's happening with the Chamber. (Colbert)

- **Creek Park Advisory Committee** - Two seats. Meets as needed. The Committee was formed to oversee the public engagement and fundraising for the redesign of Creek Park (Colbert, Fineman alternate: Burdo)
- **Economic Development Committee** - Two seats. These persons work with the Economic Development Committee, 7 members of the public, to encourage the economic development of San Anselmo. Meets monthly on the second Tuesday at 8:45 a.m. (Colbert and **Vacant**)
- **Financial Advisory Committee** - Two seats. These persons work with the Financial Advisory Committee, 5 members of the public, to encourage the financial sustainability of San Anselmo. Will meet quarterly, more often if needed. (Fineman and Colbert)
- **Flood Committee** - Two seats. This committee consists of two Councilmembers and seven members of the public with engineering or technical expertise. They work with the Ross Valley Watershed group and its technical committee to ensure that flooding issues in San Anselmo are addressed. Meets quarterly, more often if needed (evening meeting). (Greene and Burdo)
- **Flood Control District Zone 9 Advisory Board** - One seat. The Flood Control District's governing body is the County Board of Supervisors. This group is an advisory body representing Larkspur, Ross, Fairfax, San Anselmo, the County and several members at large. Meets in the evening approximately 4 times per year. (Greene)
- **Homeless Policy Steering Committee** - One seat. Represents San Anselmo in the County group dedicated to reducing issues around homelessness. (Fineman)
- **League of California Cities, North Bay**- One seat. This person serves as the Town's representative to the North Bay Division of the League of California Cities. They meet quarterly around the North Bay for dinner meetings to share information. (Fineman, alternate Colbert)
- **Memorial Park Advisory Committee** - Two seats. Meets as needed. The Committee was formed to oversee volunteers for special projects to update Memorial Park. (Burdo, Burke)
- **MCCMC Economic Recovery Committee** - One seat. Committee formed to address needs for economic recovery as a result of the Covid 19 pandemic. (Colbert)
- **MCCMC Disaster Preparedness Committee** - One seat. The MCCMC Disaster Preparedness Committee was formed to assess disaster preparedness activities and programs and coordinate best practices between jurisdictions. (Greene, alternate Fineman)
- **MCCMC Legislative Committee** - One seat. This group meets monthly to discuss pending federal and state legislation affecting cities and to make recommendation to MCCMC members on action to be taken. Meets on the fourth Monday of each month at 8 a.m. in San Rafael City Hall. (Burdo, alternate Greene)
- **MCCMC Climate Action Committee**- One seat. This committee is the policy body to guide the work

being done county-wide around climate change. (Fineman)

- **MCCMC Water Policy Committee**- Two seats. This committee is the policy body to guide the work being done county-wide around water as a result of the drought and climate change. (Burke, Fineman)
- **Marin Emergency Radio Authority (MERA)** - One seat. This group is responsible for oversight of the operation of the MERA radio system. (Burdo, 1st alternate: Condry, 2nd alternate: Donery)
- **Marin Energy Authority**- One seat: This JPA works to purchase green energy for Marin member cities, and meets once a month on the first Thursday, 7 p.m. (Greene, alternate Fineman)
- **Marin Wildfire Prevention Agency** - The Marin Wildfire Prevention Board meets the third Thursday at 3 PM. (Burdo, Alternate Greene)
- **Racial Equity Subcommittee** - Two seats. (Fineman, Burdo alternate: Colbert)
- **Refuse & Recycling Subcommittee** - Two seats. This subcommittee worked to negotiate a new refuse contract with Marin Sanitary Service in 2010. The subcommittee continues to work on refuse/recycling issues as they arise. It meets in the evening. (Greene, Burdo)
- **Ross Valley Fire Board** - Two seats. The Fire Board meets once a month on the second Wednesday at 6:30 p.m., at the downtown SA fire station. Fairfax, Ross and Sleepy Hollow also have two seats. (Greene/Burdo; alternate Fineman)
- **Ross Valley School District** - One seat. Serves as the liaison between the school district and Town. (Colbert)
- **Ross Valley Yellow Bus JEPA** - One seat. Serves as a liaison to provide enhanced public oversight and transparency regarding school-related traffic relief throughout the Ross Valley by providing policy guidance and advice to Marin Transit as a manager of yellow bus services. Fairfax, County of Marin and the Ross Valley School District also have seats. (Colbert, alternate Burdo; staff Donery)
- **Safe Routes to School** - One seat. Serves as the Town representative to Safe Routes. (Colbert, alternate Greene)
- **Transportation Authority of Marin (TAM)** - One seat. TAM was established between the County and cities of Marin to address Marin's transportation needs, funded by a sales tax measure. The Board meets the fourth Thursday of each month at 7:00 p.m. (Colbert, alternate Burke)

Attached is the current listing, without descriptions, showing representatives, alternates and vacancies. The first list is alphabetical and the second is divided by regional, Ross Valley and local significance.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed project is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).