



525 San Anselmo Avenue  
San Anselmo, CA 94960

## Town Council

### Agenda

---

Tuesday, September 13, 2022

7:00 PM

Meetings held virtually via Zoom until  
further notice -

<https://us02web.zoom.us/j/8407441118>

9

---

<https://us02web.zoom.us/j/84074411189>

Or Telephone: +1 669 900 6833 | Webinar ID: 840 7441 1189

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to [towncouncil@townofsananselmo.org](mailto:towncouncil@townofsananselmo.org) before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, Use "Raise hand" function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your computer

For landline phones, raise hand to be recognized with \*9

1. 6:20 PM Interviews with Applicants to the Art Commission, Tax Equity Board, and Board of Review

**Attachments:** [Staff Report](#)

[Attachment 1 - Jane Cunningham](#)

[Attachment 2 - Edie Heller](#)

[Attachment 3 - Warren Dodge](#)

[Attachment 4 - Carla Overberger](#)

**Call to Order. Optional Pledge of Allegiance:** The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

**Open time for public expression.**

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

**Attachments:** [Further Public Comment](#)

**Council requests for future agenda items.**

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

**Consent Agenda:**

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

- 2.1.** Approve the Minutes of Special Town Council Meeting - August 18, 2022

**Attachments:** [Attachment 1 - August 18, 2022 Minutes](#)

- 2.2.** Approve the Minutes of Town Council Meeting - August 23, 2022

**Attachments:** [Attachment 1 - August 23, 2022 Minutes](#)

- 2.3.** Report of Warrants Issued, August 2022

**Attachments:** [Attachment 1 - Warrant Report August 2022](#)

- 2.4.** Consider Adoption of Resolution to Allow for Virtual Town Council Meetings in Compliance with AB 361.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Resolution](#)

- 2.5. Response to 2022 Grand Jury Report Entitled Affordable Housing: Time of Collaboration in Marin

**RECOMMENDATION**

**Attachments:** [Staff Report](#)

[Attachment 1- Grand Jury Response](#)

[Attachment 2- Grand Jury Report: Affordable Housing: Time For Collaboration In Marin](#)

- 2.6. Conflict of Interest Code Biennial Update

**Attachments:** [Staff Report](#)

[Attachment 1 - Council Reso, Conflict of Interest Code](#)

- 2.7. Special Event Application: Friends of Robson Fall Harvest Event Fundraiser

**Attachments:** [Staff Report](#)

[Fall Harvest Event Application - Friends of Robson](#)

[Friends of Robson Work Plan](#)

[Block Party Application - Fall Harvest Event](#)

- 2.8. Appoint applicants to the Racial Equity Committee, Historical Commission, Art Commission and Tax Equity Board

**Attachments:** [Attachment 1 - Board and Commission Status Report 09.08.2022](#)

[Attachment 2 - April A. Hewes](#)

[Attachment 3 - Alan S. Cascio](#)

[Attachment 4 - Kathleen Edwards](#)

[Attachment 5 - Grace Hyeryung Kim](#)

[Attachment 6 - Jane Cunningham](#)

[Attachment 7 - Edie Heller](#)

**Council Items:**

3. Introduction and first reading of an Ordinance amendment to the Town of San Anselmo Municipal Code, Title 7 “Public Works” adding Chapter 14 “Parklets”; and adoption of a Resolution approving “Parklet Guidelines”

**Attachments:** [Staff Report](#)

[Attachment 1 - Parklet Ordinance September 2022](#)

[Attachment 2 - Council Resolution Adopting Parklet Guidelines September 2022](#)

[Attachment 3 - Parklet Guidelines September 2022](#)

4. Consider Adoption of Resolution Defining the Framework for the San Anselmo Arts Commission

**Attachments:** [Staff Report](#)

[Arts Commission Reso 4313 FINAL - Staff](#)

[Arts Commission Reso 4313 FINAL - Arts Comm](#)

[Arts Commission Letter revised 6-29-2022 for TC Meeting](#)

5. Town Council Committee Assignment Discussion

**Attachments:** [Staff Report](#)

[Attachment 1 - Committee Assignments - Councilmember Burke Submission](#)

6. Discuss ongoing format for public meetings

**Attachments:** [Staff Report](#)

## Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email [townclerk@townofsananselmo.org](mailto:townclerk@townofsananselmo.org). Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is Tuesday, September 27, 2022.

I certify that this agenda was posted on the Public Notice Bulletin Board on or before Friday, September 9, 2022.

---

Carla Kacmar, Town Clerk