



TOWN OF
SAN ANSELMO
EST. 1907

525 San Anselmo Avenue
San Anselmo, CA 94960

Town Council

Agenda

Tuesday, June 14, 2022

7:00 PM

Town Council Chambers

<https://us02web.zoom.us/j/84074411189>

Or Telephone: +1 669 900 6833 | Webinar ID: 840 7441 1189

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@townofsananselmo.org before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, Use "Raise hand" function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your computer

For landline phones, raise hand to be recognized with *9

1. 6:10 PM Interviews with Applicants to the Planning Commission and Climate Action Committee

Attachments: [Kim Pipkin](#)
[Peter Thomas Strauss](#)
[Mark M. Haddix](#)
[Christiana Conser](#)
[Cynthia Briggs](#)

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Further Public Comment

Attachments: [Further Public Comment](#)

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

2. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

2.1. Minutes of May 24, 2022

Attachments: [Attachment 1 - May 24, 2022 Minutes](#)

2.2. Report of Warrants Issued, May 2022

Attachments: [Staff Report](#)
[Warrant Report May 2022](#)

2.3. Consider Adoption of Resolution to Allow for Virtual Town Council Meetings in Compliance with AB 361.

Attachments: [Staff Report](#)
[Resolution](#)

2.4. Appoint applicants to the Climate Action Committee

Attachments: [Staff Report](#)
[Attachment 1 - Board and Commission Status Report 06.14.2022](#)
[Attachment 2 - Christiana Conser](#)
[Attachment 3 - Cynthia Briggs](#)

- 2.5. CalRecycle SB 1383 Local Assistance Grant Program Award

Attachments: [Staff Report](#)

- 2.6. Establishing Job Description and Pay Range for Public Works Manager Position

Attachments: [Staff Report](#)

[Attachment 1 - 2021-22 mgmt resolution](#)

[Resolution Establishing Job Description and Pay Range for the Public Works Manager](#)

[Job Description - PW Manager](#)

Council Items:

3. Flood Zone 9 (Verbal Report)

Attachments: [Staff Report](#)

[Attachment 1 - Public Comment](#)

[Attachment 2 - Further Public Comment](#)

4. Consider approval of a Resolution establishing a Housing Element Advisory Committee, appoint one Town Councilmember to the committee, and direct staff to bring recommendations for the appointment of one Planning Commissioner and three public applicants to the next Town Council meeting for consideration and approval.

Attachments: [Staff Report](#)

[Attachment 1 - DRAFT Housing Element Advisory Committee Resolution](#)

[Attachment 2 - HEAC Application](#)

5. Introduction and first reading of an Amendment to the San Anselmo Municipal Code adding Chapter 24 "All Electric Construction in Newly Constructed Residential Buildings" to Title 9 "Building Regulations"; and Amendment to Chapter 9-19 "Green Building Requirements" for consistency.

Attachments: [Staff Report](#)

[Attachment 1 Ord Amendment All Electric Constr. 6.8.22](#)

[Attachment 2 Legislation Text staff report 03.08.2022](#)

[Attachment 3 Electrification Survey](#)

6. 2021-2022 Budget Amendment and 2022-2023 Preliminary Proposed Budget and Work Plan

Attachments: [Staff Report](#)

[Attachment #1 - 2022-23 Budget Amendment resolution](#)

[Attachment #2 - 2022-2023 Proposed Budget](#)

7. 9 Laurel Avenue, APN 007-112-11, appeal by Applicants Hassan Afrookteh and Brooke Peterson of Planning Commission decision to deny applications for design review for a second story addition, a variance to allow two parking spaces to be created in the north side setback (8-foot side setback required), with one of the two in the front setback (20-foot setback required), a variance to allow an area of pavers in the front setback to be used for an additional, undersized, parking space, a demolition permit to remove more than 50% of the exterior walls (54.3% demolition proposed, which included 25.3% related to the residence and the balance for demolition of an attached garage structure), and a variance to maintain the existing lower level of the structure 16 feet to 19 feet from the front property line (20-foot setback required for over 50% demolition).

Attachments: [Staff Report](#)

[Attachment 1 Resolution for Denial of Appeal](#)

[Attachment 2 Appeal](#)

[Attachment 3 - 9 Laurel Ave. APN 007-112-11 Drawings](#)

[Attachment 4 Application Materials](#)

[Attachment 5 Planning Commission staff report](#)

[Attachment 6 Correspondence considered by Planning Commission](#)

[Attachment 7 Meeting Minutes](#)

[Attachment 8 Shadow Studies](#)

[Attachment 9 Public Comment](#)

[Attachment 10 Correspondence from Attorney](#)

[Attachment 11 Numerical Shadow Impact](#)

[Attachment 12 - Appeal Presentation by Appellants](#)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email rclifford@townofsananselmo.org. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is Tuesday, June 28, 2022.

I certify that this agenda was posted on the Public Notice Bulletin Board on or before Friday, June 10, 2022.

Carla Kacmar, Town Clerk